

**LINN COUNTY REC**  
**General Board Policy GB-3**  
**Board Meeting/Board Meeting Attendance**

---

**Effective: 03/01/1963**

**Reviewed: 09/26/2000, 09/28/2004; 08/26/2013**

**Revised: 03/21/1991, 09/26/2000, 12/23/2008, 08/19/2010**

---

The directors shall normally meet between 8:00 a.m. and 12:00 noon at the office of the Cooperative on the Thursday of the third full week of each month, these meetings being for the purpose of transacting the general business of the Cooperative. The President shall coordinate the agenda with the General Manager/CEO and Staff Assistant to ensure the Board has ample time to discuss action items. A Board meeting may be rescheduled due to a conflict for a Director, Attorney or General Manager/CEO but not if rescheduling results in another Director being absent.

At its organizational meeting held immediately following the annual membership meeting, the Board of Directors shall elect officers for the coming year.

Board meetings shall normally be held with board members, attorney, and the General Manager/CEO present. By invitation or request of the Board, the consulting engineer, a management consultant, department head, other employee, or invited specialist can attend all, or parts of the board meeting, as required.

Cooperative Bylaws provide that all of the Cooperative's powers shall be exercised by the Board except such as are by law or by the Cooperative's Articles of Incorporation or Bylaws conferred upon or reserved to the members. The Board has assigned the responsibility of oversight of Cooperative matter to the General Manager/CEO. If a member has a complaint or a controversial matter that remains unresolved after Cooperative staff consideration, the General Manager/CEO shall make every reasonable effort through conference with the member to resolve the matter. Unresolved issues will be referred to and discussed with the Board or, if appropriate, a government regulatory body, by the General Manager/CEO. Upon referral of the issue, the Board in its discretion shall be entitled to decide whether the issue warrants further consideration.

Attendance at any Board meeting by a member presenting a controversial matter or a complaint shall be preceded by a written request to the Board by the member, using the standardized request form attached. The Board shall have the discretion to either approve or deny the request. The Board, after hearing the matter at a regular Board meeting with

the member present, will discuss the matter after the member has retired from the meeting room. Once a decision is made, the Board shall cause such member to be duly informed thereof, including, if such be the case, that any action was taken.

**Linn County Rural Electric Cooperative Association**

**Member Request to Attend Board Meeting**

Full name, address, telephone number and member account number as appearing on the cooperative's records:

---

---

(Note: If this request is also for and on behalf of other members of the Cooperative, state their full names, addresses, telephone numbers and member account numbers on a separate sheet and attach it hereto.)

The specific purpose for requesting such attendance is:

---

---

---

---

State names, addresses and telephone numbers of any person (s) you desire to attend the board meeting with you and why, and describe their status – whether they are cooperative members, your attorney, or other:

---

---

---

---

Date this Request Form executed: \_\_\_\_\_, 200\_\_.

Signed: \_\_\_\_\_

Action on Request (for Cooperative use)

---

---

---

Date of Action: \_\_\_\_\_ Signed: \_\_\_\_\_